

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm for 100 adms.

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B-1)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART – I

A - GENERAL INFORMATION

A – I.1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No.	ROYAL COLLEGE OF PHARMACY AND HEALTH SCIENCES ANDHAPASARA ROAD, BERHAMPUR-760002 0680 2260024 2260025
E-mail	royalberhampur@yahoo.com
Year of starting of the course Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	2003 Private Enclosed (Annexure – I)
A – I.2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: E-mail royalberhampur@yahoo.com	ROYAL EDUCATIONAL & RESEARCH SOCIETY C/o ROYAL COLLEGE OF PHARMACY AND HEALTH SCIENCES, ANDHAPASARA ROAD BERHAMPUR-760002, Dist. GANJAM, ODISHA 0680 2260024 Fax No: 2260025 Web Site: royalcollegeofpharmacy.com
A – I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office / Residence Mobile No. Fax No E-Mail	Prof. P.N. Murthy, Director-cum-Principal Royal College of Pharmacy and Health Sciences Andhapasara Road, Berhampur-760002, Ganjam. 0680 2260024 , 2260025 9437066025 2260025 drmurthyprn@yahoo.com
A – I.4 Name and Address of the Head of the Institution	Prof. P.N. Murthy, Director-cum-Principal Royal College of Pharmacy and Health Sciences Andhapasara Road, Berhampur-760002, Ganjam.

A – I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

Signature of the Head of the Institution

Signature of the Inspectors

a. Details of Affiliation Fee Paid

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm.	2016 - 17	287/13	06.06.2016	

b. APPROVAL STATUS:

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm.	2020 – 2021	Approval Letter No and Date	32-265/2011-PCI, dtd. 05.08.2016	ME-II-IXM-87/2002/28234/H, dtd. 13.08.2002	BPUT/18548(96), DTD. 17.12.2016	
		Approved Intake	60	100	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR						
Faculty / Subject	Extension of Approval	Increase in Intake of Seats	Remarks			
			Current Intake	Proposed increase in Intake		
B. Pharm.	No	Yes	60	40 (Total 100 seats)		

Note: Enclose relevant documents Enclosed (Annexure - II)

A – I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If Yes, Give Details

Yes

No

A – I. 6 a

Status of the Pharmacy Course:	
Independent Building	<input checked="" type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input type="checkbox"/>
Multi Institutional Campus	<input type="checkbox"/>

Examining Authority : BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
 With complete postal Address, NEW CAMPUS, AT: CHHEND, PO: ROURKELA – 769 003
 Telephone No. and STD Code. 0661 – 2482556, 558, 559, 560 , Fax: 0661 - 2482562

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B -I .1 Name of the Principal		Prof. P.N. Murthy			
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm.	Yes	15 years, out of which 5 years as Prof. / HOD	38.5 years	
	PhD.	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided : **Enclosed (Annexure - III)**

B -I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm.	18 th & 19 th March, 2016	Nil deficiency	Complied	Not Applicable

* Enclose Documents **Enclosed (Annexure - IV)**

B -I .3

Status of Governing Council:	Society
Details of the Governing Body	Enclosed (Annexure - V (i))
Minutes of the last Governing council Meeting	Enclosed (Annexure - V (ii))

B -I .4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE Yes	Yes	No	Yes	
Non- Teaching Staff	State Government Yes	Yes	No	Yes	

B -I .5

B. Pharm. Course: Admission Statement for the Past Three Years

ACADEMIC YEAR	Year 2014-15	Year 2015-16	Year 2016-17
Sanctioned	60	60	60
No. of Admissions	55	59	59
Unfilled Seats	05	01	01
No. of Excess Admissions	Nil	Nil	Nil

Signature of the Head of the Institution

Signature of the Inspectors

B –I .6**Academic information: Percentage of UG results for the past three years based on University Calendar**

ACADEMIC YEAR	Year 2013-14	Year 2014-15	Year 2015-16
1st year	44	63	62
2nd year	83	58	56
3rd year	28	75	51
Final year	40	27	40
Pass % (Final Year)	89%	96%	100 %

B – II**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	No (University does not have NSS unit)
NSS Programme Officer's Name	--
Programme conducted (mention details)	--
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list)

C.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	0 0	CAPITAL EXPENDITURE			
2.	Tuition Fee	14485533	1.	Building	268308	
3.	Library Fee	0	2.	Equipment	9217	
4.	Sports Fee	0	3.	Others		
5.	Union Fee	0	REVENUE EXPENDITURE			
6.	Others	3331139	1	Salary	12030715	
			2.	MAINTENANCE EXPENDITURE		
				i	College	
				ii	Others	
			3.	University Fee (If any)	60000	
			4.	Apex Bodies Fee	300000	
			5.	Government Fee	40000	
			6.	Deposit held by the College	--	
			7.	Others	5072527	
			8.	Misc. Expenditure	35905	
	Total	17816672	Total		17816672	

**Note: Enclose relevant documents :
Audited report for the FY 2015-16**

**Enclosed
(Annexure-VI)**

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm. courses) : **Available**
 a) 2.5 acres District HQ/Corporation/Municipality limit **2.506 acres**
 b) 0.5 acre for City / Metros
- b. Building : **Own**
- c. Land Details to be in name of Trust and Society
 Records to be enclosed
 Sale deed : **Enclosed (Annexure-VII)**
- d. Building[†]:
 i) Approved Building plan, to be Enclosed : **Enclosed (Annexure-VIII)**
- e. Total Built Area of the college building in Sq.mts : Built up Area **6694 Sq. Mtrs.**
 Amenities and Circulation Area **2000 Sq. Mtrs.**

2. Class rooms:

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm.	06	06	6 of 90 Sq. mts Or 4 of 150 sq.mts. with Public address System.	540	

(*To accommodate 100 students).

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm. Course (12 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential		
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B. Pharm. course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	3 315 2 210 1 110 2 220 1 100 1 75 10 1030	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mtrs. (minimum)	13 130	
4	Area of the Machine Room	80-100 Sq.mts	1 106	
5	Central Instrumentation Room	80 Sq.mts with A/ C	1 80	
6	Store Room – I	1 (Area 100 Sq mts.)	1 100	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts.)	1 25	

*Number of laboratories required for entire course of 4 years.

Signature of the Head of the Institution

Signature of the Inspectors

† **The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories. - **YES**

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	1	30	
2	Office – I - Establishment	01	60 Sq. mts	1	75	
3	Office – II - Academics			1	25	
4	Confidential Room			1	25	

5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HODs for B. Pharm. Course	Minimum 4	20 Sq mts x 4	4	80	
2	Faculty Rooms for B. Pharm. course		10 Sq mts x n (n=No of teachers)	20	195	

6. Museum, Library, Animal House and other Facilities

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq mts	1	85	
2	Library	01	150 Sq mts	1	165	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	1	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	250	
5	Seminar Hall	01		1	80	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	500	

Signature of the Head of the Institution

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	1	60	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	76	
3	Toilet Blocks for Boys	01	24 Sq.mts	3	72	
4	Toilet Blocks for Girls	01	24 Sq.mts	3	36	
5	Drinking Water facility – Water Cooler (Essential).	01	--	4	4	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	2	1600	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	1	1350	
8	Power Backup Provision (Desirable)	01	--	1	5 KVA	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B. Pharm. Course	01 (Area 75 Sq mts)	1	75	
Computer (Latest Configuration)	1 system for every 10 students	83	83	
Printers	1 printer for every 10 computers	8	8	
Multi Media Projector	01	6	6	
Generator (5KVA)	01	1	5 KVA	

Signature of the Head of the Institution

Signature of the Inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	0	0	Not Essential	
Staff quarters	16 x 80 Sq. mts	0	0	Not Essential	
Canteen	100 Sq. mts	1	100		
Parking Area for staff and students		3	540		
Bank Extension Counter		0	0	Not Essential	
Co operative Stores		0	0	Not Essential	
Guest House	80 Sq. mts	0	0	Not Essential	
Transport Facilities for students		0	0	College is located in city	
Medical Facility (First Aid)		1	10		

10. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	2000 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1549	7856	
2	Annual addition of books		150 to 200 books per year	75	250	
3	Periodicals Hard copies / online		10 National 05 International periodicals	33	52	
4	CDs		Adequate Nos	150	178	
5	Internet Browsing Facility		Yes/No (Minimum ten computers)	Available		
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computerized System			Available		
8	Library Timings			9 am to 6 pm		

10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	1	Available
2	Assistant Librarian	D. Lib	1	1	Available
3	Library Attenders	10 +2 / PUC	2	2	Available

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio: Theory 60:1 Practicals 20:1 **Remarks of the Inspectors**

(Required ratio --- Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members
to be present provided the lab is spacious.

2. Scheme of B. Pharm. Course: Semester

3. Date of Commencement of session / sessions:

Commencement	Completion
07/07/2016	19/05/2017

4. Vacation: Summer: Winter:

5. Total No. of working days:

6. Time Table:

Time Table for B. Pharm. course Enclosed Yes No

7. Whether the prescribed numbers of classes are being conducted as per university norms

I B. Pharm. :

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
15PH. 104 Communicative Skills in English	30	33	30	32	16	
15PH 103 HAP I	45	48	45	49	16	
15PH101. Pharmaceutics-I	45	46	45	54	18	
15PH102 Pharm. Chem.-I	45	48	45	57	19	
15PH 105 Remedial Biology	30	31	30	40	20	
15PH 106 Remedial Mathematics	45	47	0	0	0	
15PH 205. Business Comm. in English	45	46	30	32	16	
15PH 202. H.A.P. II	45	47	45	48	16	
15PH 201. Pharm. Analysis-I	45	46	45	57	19	
15PH 203 Pharmacognosy-II	45	46	45	48	16	
15PH 206 Hospital Pharmacy	45	47	0	0	0	
15PH 204 Pharm. Chem-II	45	48	45	54	17	

II B. Pharm. :

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescri bed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
15PH 301 Pharmaceutics-II	45	48	45	48	16	
15PH 302. Basic Engg.-I	45	47	45	48	16	
15PH 303 Pharm. Chemistry-III	45	48	45	54	18	
15PH 304 Pharmacognosy - III	45	46	45	51	17	
15PH 305 Pathophysiology of Common Diseases	45	49	0	0	0	
15PH 306 Environmental Science	45	47	0	0	0	
15PH 401. Pharmaceutics - III	45	46	45	51	17	
15PH 402. Basic Engineering - II	45	49	45	48	16	
15PH 403. Biochemistry	45	46	45	48	16	
15PH 404 Computer Applications	45	48	45	45	15	
15PH 406 Mathematics & Statistics	45	48	0	0	0	
15PH 405 Pharm. Chemistry - IV	45	49	0	0	0	

III B. Pharm. :

Signature of the Head of the Institution

Signature of the Inspectors

Subject						Remarks of the Inspectors
	No of Theory Classes		Practicals			
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PH 5.1. Pharmaceutics - IV	45	53	45	51	17	
5.3. Applied Microbiology	45	47	45	54	18	
PH 5.5. Pharm. Chemistry - V	45	46	45	48	16	
PH 5.7 Pharmacology - I	45	49	45	51	17	
PH 5.9 Pharm. Analysis - II	45	49	45	45	15	
PH 5.11 Community Pharmacy and Health Education	45	45	0	0	0	
PH 6.1 Pharmaceutics - V	45	46	45	45	15	
PH 6.3 Pharm. Chemistry - VI	45	46	45	48	16	
PH 6.5. Phytichemistry	45	48	45	48	16	
PH 6.7 Pharmacognosy - IV	45	47	45	45	15	
PH 6.9 Pharmacology- II	45	46	45	45	15	
PH 6.11 Pharm. Jurisprudence & Ethics	45	47	0	0	0	
IV B. Pharm.:						
Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PH 7.1 Pharmaceutics -VI	45	49	0	0	0	
PH 7.2. Pharmacology - III	45	48	0	0	0	

7.3. Pharm. Chemistry - VII	45	47	0	0	0	
PH 7.4. Pharm. Analysis - III	45	46	45	48	16	
PH 7.6 Pharm. Biotechnology	45	47	0	0	0	
PH 7.7 Elective	45	46	45	48	16	
PH 8.,1 Pharmaceutics - VII	45	47	45	48	16	
PH 8.3. Clinical Pharmacy & Therapeutics	45	45	0	0	0	
PH. 8.4. Quality Assurance & GMP	45	46	0	0	0	
PH 8.5. Pharm. Marketing Management	45	43	0	0	0	
PH 8.6 Elective II Hos. Ph. & Admn.	45	47	45	48	16	

8. Whether Tutorials are being conducted (if any, as per university norms)

YES

9. Number of Guest Lectures / Seminars / Workshops / Symposia / Presentations conducted during last Three years.

A.

Name of the Event	Year 2014-15	Year 2015-16	Year 2016-17
Guest Lectures	8	2	3
Seminars	0	0	0
Workshops	1	0	0
Symposia	0	0	0

B. Papers Presented / Published during last three years

	Year 2014-15		Year 2015-16		Year 2016-17	
	National	International	National	International	National	International
Published	26	4	14	28	13	21
Presented	0	1	0	0	03	04

Signature of the Head of the Institution

Signature of the Inspectors

10. Whether Internal Assessments are conducted periodically as per university norms

Yes No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm.	06/02/2017	13/02/2017	10/04/2017	17/04/2017	--	--	
II B. Pharm.	03/02/2017	13/02/2017	10/04/2017	17/04/2014	--	--	
III B. Pharm.	16/01/2017	23/01/2017	22/03/2017	27/03/2017	--	--	
IV B. Pharm.	16/01/2017	23/01/2017	22/03/2017	27/03/2017	--	--	

11. Whether Evaluation of the internal assessments is Fair Yes No

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm	08	40	35	22	12	00	07	00	
II B. Pharm	12	38	24	22	10	00	14	00	
III B. Pharm	10	30	26	25	07	02	14	00	
IV B. Pharm	02	27	14	20	07	02	28	02	

12. Work load of Faculty members for B. Pharm.

Sl. No.	Name of the Faculty	Subjects taught	B. Pharm.		Total work load	Specific Remarks of the Inspector
			Th.	Pr.		
1	Prof. P.N. Murthy	Pharmaceutics	2	3	5	
2	Prof. Uma Shankar Mishra	Pharm. Analysis	2	3	5	
3	Prof. Susanta Kumar Panda	Pharm. Chemistry – I	2	9	11	
4	Prof. Basanta Kumar Tosh	Pharmacology	3	9	12	
5	Prof. Iswori Prasad Padhy	Pharmacognosy	6	9	15	
6	Prof. Sudhir Kumar Sahoo	Org. Chemistry & Med. Chemistry	6	3	9	
7	Prof. Anjan Ku. Mahapatra	H & C.P.	6	0	6	
8	Prof. Rashmi Ranjan Sarangi	B.C.C.P., Med. Chemistry	6	3	9	
9	Mr. Ajit Kumar Acharya	Pharmaceutics	4	12	16	
10	Dr. Prasant Ku. Choudhury	Pharmaceutics-1, Pharm. Technology	3	9	12	
11	Dr. Ghanshyam Panigrahi	Pharmacology	3	9	12	
12	Dr. Gourishyam Pasa	Pharmaceutics-I, Basic Engineering	7	3	10	
13	Dr. Madhusmriti Khandai	Med. Chemistry	3	9	12	
14	Dr. Rajeshree Panigrahi	Pathophysiology of Common Diseases, HAP	6	6	12	
15	Mrs. Soudamini Mallick	Pharm. Chemistry	6	9	15	
16	Mr. Gourahari Panda	Pharmacognosy	5	13	18	
17	Mr. Sagar Padhy	Pharm. Analysis	5	9	14	
18	Mr. Soumya Ranjan Mishra	Pharm. Analysis	4	12	16	
19	Mrs. V.V. L. Shyamala	Physical Pharmacy-I	3	9	12	

20	Mr. Tapan Kumar Nayak	Phy. Pharmacy-II	3	9	12	
21	Ms. Padmini Kanhar	C.P.H.E., E.V.S.	6	0	6	
22	Mr. Santosh Patnaik	Pharm. Chemistry (Org. Chem.)	6	12	18	
23	Mr. Asit Baran Panigrahy	Phyto-Chemistry, Pharm. Analysis	3	9	12	
24	Mr. Bichitra Nanda Tripathy	Pharmacognosy	3	9	12	
25	Mrs. Itishree Jogamaya Das	H.A.P.	6	9	15	
26	Ms. Akhaiyaka Guru	Pharmaceutics-I	3	6	9	
27	Mr. Rakesh Ranjan Pradhan	Pharmaceutics-IV	3	9	12	
28	Mr. Chinmaya Mahapatra	Basic Engineering-II, Pharm. Jurisprudence	6	9	15	
29	Mr. Sunil Kumar Dash	-	0	0	0	
30	Mr. Manas Ranjan Behera	-	0	0	0	
31	Mr. Debasish Samantaray	-	0	0	0	
32	Mr. Harikrushna Sabat	-	0	0	0	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2014-15	Year 2015-16	Year 2016-17
No. of Students Appeared	12	10	20
No. of Students Qualified	6	1	05
Percentage	50	10	25

14. Whether the Institution has an Industry – Institution Interaction cell Yes No

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	2
Industrial Tour	1
Industrial Training	5
No. of Resource Persons from the Industry for Guest Lectures	4
No. of Collaboration projects with Industry	0

15. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 2014-15	Year 2015-16	Year 2016-17
No. of students appeared for campus interview	46	27	70
% Placed	08	06	12

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART IV – PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for B. Pharm. Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
			Enclosed (Annexure - IX)					

2. Qualification and number of Staff Members

Qualification		
M. Pharm.	PhD	Others - Full Time
28	14	04 Full Time and 04 Part Time

3. Teaching Staff required year wise exclusively for B. Pharm. for intake of 100 Students.

	No. of staff required
1. Pharmaceutical Chemistry	7
2. Pharmaceutical Analysis	2
3. Pharmacology	4
4. Pharmacognosy	4
5. Pharmaceutics	6
6. Pharmacy Practice	1
7. Principal	1
Total	25
*Part time teaching Staff	3
Remarks of the Inspection Team	

***Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

Signature of the Head of the Institution

Signature of the Inspectors

4. **Staff Pattern for B. Pharm. courses Department wise / Division wise:**

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor (Assoc. Professor)	2	2	
	Lecturer (Asst. Prof.)	3	04	
Department of Pharmaceutical Chemistry	Professor	1	3	
	Asst. Professor (Assoc. Professor)	3	1	
	Lecturer (Asst. Prof.)	3	3	
Department of Pharmacology	Professor	1	1	
	Asst. Professor (Assoc. Professor)	2	2	
	Lecturer (Asst. Prof.)	1	1	
Department of Pharmacognosy	Professor	1	1	
	Asst. Professor (Assoc. Professor)	1	1	
	Lecturer (Asst. Prof.)	2	2	
Department of Pharmacy Practice	Asst. Professor (Assoc. Professor)	1	1 (Prof.)	
	Lecturer (Asst. Prof.)	1	1	
Department of Pharmaceutical Analysis	Asst. Professor (Assoc. Professor)	1	1 (Prof.)	
	Lecturer (Asst. Prof.)	1	3	

5. **Selection criteria and Recruitment Procedure for Faculty:**

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

6. **Details of Faculty Retention for:**

Name of Faculty Member	Period	%
Not Applicable (The college is not completed 15 years as on date)	Duration of 15 yrs. and above	*NA
Prof. P.N. Murthy, Dr S.K. Panda, Dr. S.K. Sahoo, Dr. U.S. Mishra, Dr. R.R. Sarangi, Mr. A.K. Acharya	Duration of 10 yrs. and above	19
Dr. B.K. Tosh, Dr. I.P. Padhy, Dr. A.K. Mahapatra, Dr. P.K. Choudhury, Dr. G. Panigrahi, Dr. G.S. Pasa, Dr. M.S. Khandai, Dr. Rajeshree Panigrahi, Mrs. S. Mallick, Mr. Gourahari Panda	Duration of 5 yrs. and above	31
Mr. T.K. Nayak, Ms. P. Kanhar,, Mr. S. Patnaik, Mr. Sagar Padhy, Mr. S.R. Mishra, Mrs. V.V.L. Shyamala, Mr. Debasish Samantaray, Mr. Harikrushna Sabat, Mr. M.R. Behera, Mr. Sunil Ku. Dash, Mr. Chinmaya Ku., Mahapatra, Mr. Asit Baran panigrahi, Mr. B.N. Tripathy, Mrs. Itishree Jogamaya Das, Ms. A. Guru, Mr. R.R. Pradhan	Less than 5 yrs.	50

*Institution is only 14 year-old.

7. Details of Faculty Turnover:

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Prof. P.N. Murthy, Prof. S.K. Panda, Prof. B.K. Tosh, Prof. S.K. Sahoo, Prof. U.S. Mishra, Prof. Iswori Prasad Padhy, Dr. R.R. Sarangi, Mr. A.K. Acharya, Dr. P>K> Choudhury, Dr. G. Panigrahi, Dr. G.S. Pasa, Dr. M.S. Khandai, Dr. Rajeshree Panigrahi, Ms. Soudamini Mallick, Mr. Gourahari Panda, Mr. Sagar Padhy, Mr. S.R. Mishra, Mrs. V.V.L. Shyamala, Mr. T.K. Nayak, Ms. Padmini Kanhar, Mr. Santosh Patnaik, Mr. Asit Baran panigrahi, Mr. B.N. Tripathy, Mrs. Itishree Jogamaya Das, Ms. A. Guru, Mr. R.R. Pradhan	% of faculty retained in last 3 yrs	Yes	No	No	No

Signature of the Head of the Institution

Signature of the Inspectors

8.Number of Non-teaching staff available for B. Pharm. course for intake of 100 Students:

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm.	6	D. Pharm. CPLT	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	11	Under Matriculate	
3	Office Superintendent	1	Degree	1	BA (Hons), B.Ed.	
4	Accountant	1	Degree	1	B.A.	
5	Store keeper	1	D. Pharm./ Degree	1	B.A.	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	Diploma in Electronics	
7	Office Staff I	1	Degree	1	B.Com	
8	Office Staff II	2	Degree	1	M. Com.	
9	Peon	2	SSLC	7	Under Matriculate	
10	Cleaning personnel	Adequate	---	3	Under Matric	
11	Gardener	Adequate	---	1	Under Matric	

Signature of the Head of the Institution

Signature of the Inspectors

9. Scale of pay for Teaching faculty (to be enclosed): Enclosed (Annexure – X)

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature	
									P.T	TDS	EPF						

10. Whether facilities for Research / Higher studies are provided to the faculty? Yes

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? Yes

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

14. Details of Non-teaching staff members (list to be enclosed): Enclosed (Annexure -XI)

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION**Records Maintained: Essential**

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	Yes		
2.	Individual Service Register	Yes		
3.	Staff Attendance Registers	Yes		
4.	Sessional Marks Register	Yes		
5.	Final Marks Register	Yes		
6.	Student Attendance Registers	Yes		
7.	Minutes of meetings- Teaching Staff	Yes		
8.	Fee paid Registers	Yes		
9.	Acquittance Registers	Yes		
10.	Accession Register for books and Journals in Library	Yes		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	Yes		
12.	Job Cards for laboratories	Yes		
13.	Standard Operating Procedures (SOP's) for Equipment	Yes		
14.	Laboratory Manuals	Yes		
15.	Stock Register for Equipment	Yes		
16.	Animal House Records as per CPCSEA	Yes		

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

**1. Financial Resource allocation and utilization for the past three years:
(Audited Accounts for previous year to be enclosed)**

ENCLOSED

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	2014 - 2015			2015 - 2016			2016 - 17			
	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring	Non Returning	
1	200000	150000	50000	170000	130000	40000	150000	130000	20000	

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	2014 - 2015			2015 - 2016			2016 - 2017			
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Chemicals	200000	51000	Chemicals	250000	35935	Chemicals	250000	13506	
	Glassware	100000	19000	Glassware	100000	9220	Glassware	100000	8704	

**3. Total amount spent on equipments for the past three years:
(Enclose purchase invoice)**

ENCLOSED

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	2014 - 2015			2015 - 2016			2016 - 2017			
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Equipment	950000	1000000	Equipment	339493	500000	Equipment	194220	500000	

Signature of the Head of the Institution

Signature of the Inspectors

4. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	200000	200000	41000	Books	200000	63703	Books	200000	9578	
2	100000	100000	20500	Journals	100000	8766	Journals	100000	2451	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm. (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	20	25	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahl's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	01	1	Yes	
5	Spygomanometer	10	10	Yes	
6	Stethoscope	10	10	Yes	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	50	Yes	
8	Models for various organs	One model of each organ system	20	Yes	
9	Specimen for various organs and systems	One model for each organ system	10	Yes	
10	Skeleton and bones	One set of skeleton and one spare bone	03	Yes	
11	Different Contraceptive Devices and Models	One set of each device	05	Yes	
12	Muscle electrodes	01	01	Yes	
13	Lucas moist chamber	01	01	Yes	
14	Myographic lever	01	01	Yes	
15	Stimulator	01	01	Yes	
16	Centrifuge	01	01	Yes	
17	Digital Balance	01	01	Yes	
18	Physical /Chemical Balance	01	01	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	15	Yes	

Signature of the Head of the Institution

Signature of the Ins

20	Sherrington Drum	10	20	Yes
21	Perspex bath assembly (single unit)	10	15	Yes
22	Aerators	10	10	Yes
23	Computer with LCD	01	01	Yes
24	Software packages for experiment	01	02	Yes
25	Standard graphs of various drugs	Adequate number	20	Yes
26	Actophotometer	01	02	Yes
27	Rotarod	01	01	Yes
28	Pole climbing apparatus	01	02	Yes
29	Analgesimeter (Eddy's hot plate and radiant heat methods)	01	01	Yes
30	Convulsiometer	01	01	Yes
31	Plethysmograph	01	01	Yes
32	Digital pH meter	01	01	Yes

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Livers, cannulae	20	50	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	20	20	Yes	
2	Digital Balance	02	02	Yes	
3	Autoclave	02	02	Yes	
4	Hot air oven	02	02	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

5	B.O.D. incubator	01	01	Yes
6	Refrigerator	01	01	Yes
7	Laminar air flow	01	01	Yes
8	Colony counter	02	02	Yes
9	Zone reader	01	01	Yes
10	Digital pH meter	01	01	Yes
11	Sterility testing unit	01	01	Yes
12	Camera Lucida	20	20	Yes
13	Eye piece micrometer	20	20	Yes
14	Incinerator	01	01	Yes
15	Moisture balance	01	01	Yes
16	Heating mantle	20	20	Yes
17	Flourimeter	01	01	Yes
18	Vacuum pump	02	02	Yes
19	Micropipettes (Single and multi channelled)	05	05	Yes
20	Micro Centrifuge	01	01	Yes
21	Projection Microscope	01	01	Yes

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
6	TLC chamber and sprayer	10	10	Yes	
7	Distillation unit	01	02	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	Yes	
2	Oven	03	03	Yes	
3	Refrigerator	01	01	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

4	Analytical Balances for demonstration	05	05	Yes
5	Digital balance 10mg sensitivity	10	10	Yes
6	Digital Balance (1mg sensitivity)	01	01	Yes
7	Suction pumps	06	06	Yes
8	Muffle Furnace	01	01	Yes
9	Mechanical Stirrers	10	10	Yes
10	Magnetic Stirrers with Thermostat	10	10	Yes
11	Vacuum Pump	01	02	Yes
12	Digital pH meter	01	01	Yes
13	Microwave Oven	02	02	Yes

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	100	110	Yes	
5	Arsenic Limit Test Apparatus	25	25	Yes	
6	Nessler's Cylinders	50	50	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	20			
2	Homogenizer	10	10	Yes	
3	Digital balance	05	05	Yes	
4	Microscopes	10	10	Yes	
5	Stage and eye piece micrometers	15	15	Yes	
6	Brookfield's viscometer	01	01	Yes	
7	Tray dryer	01	01	Yes	
8	Ball mill	01	01	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

9	Sieve shaker with sieve set	01	01	Yes
10	Double cone blender	01	01	Yes
11	Propeller type mechanical agitator	05	05	Yes
12	Autoclave	01	01	Yes
13	Steam distillation still	01	01	Yes
14	Vacuum Pump	01	01	Yes
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	20 sets	Yes
16	Tablet punching machine	01	05	Yes
17	Capsule filling machine	01	02	Yes
18	Ampoule washing machine	01	01	Yes
19	Ampoule filling and sealing machine	01	01	Yes
20	Tablet disintegration test apparatus IP	02	03	Yes
21	Tablet dissolution test apparatus IP	01	04	Yes
22	Monsanto's hardness tester	02	03	Yes
23	Pfizer type hardness tester	01	03	Yes
24	Friability test apparatus	01	01	Yes
25	Clarity test apparatus	01	02	Yes
26	Ointment filling machine	01	02	Yes
27	Collapsible tube crimping machine	01	02	Yes
28	Tablet coating pan	01	02	Yes
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH 10	10	Yes
30	Digital pH meter	01	02	Yes
31	All purpose equipment with all accessories	01	01	Yes
32	Aseptic Cabinet	01	01	Yes
33	BOD Incubator	02	02	Yes
34	Bottle washing Machine	01	01	Yes
35	Bottle Sealing Machine	01	01	Yes
36	Bulk Density Apparatus	02	02	Yes
37	Conical Percolator (glass/ copper/ stainless steel)	10	20	Yes
38	Capsule Counter	02	05	Yes
39	Energy meter	02	02	Yes
40	Hot Plate	02	02	Yes

Signature of the Head of the Institution

Signature of the Inspectors

41	Humidity Control Oven	01	01	Yes	
42	Liquid Filling Machine	01	01	Yes	
43	Mechanical stirrer with speed regulator	02	10	Yes	
44	Precision Melting point Apparatus	01	01	Yes	
45	Distillation Unit	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	20	20	Yes	
2	Stalagmometer	20	20	Yes	
3	Desiccator*	10	10	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels (Small, medium, large)	05 each	15	Yes	
6	Filtration assembly	01	01	Yes	
7	Permeability Cups	05	05	Yes	
8	Andreason's Pipette	05	05	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	Yes	
2	Lyophilizer (Desirable)	01	01	Yes	
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	Yes	
4	Phase contrast/Trinocular Microscope	01	01	Yes	
5	Refrigerated Centrifuge	01	01	Yes	
6	Fermenters of different capacity (Desirable)	01	0	NA	
7	Tissue culture station	01	01	Yes	
8	Laminar airflow unit	01	01	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

9	Diagnostic kits to identify infectious agents	01	01	Yes	
10	Rheometer	01		Yes	
11	Viscometer	01		Yes	
12	Micropipettes (single and multi channeled)	01 each	02	Yes	
13	Sonicator	01	01	Yes	
14	Respinometer	01	01	Yes	
15	BOD Incubator	01	01	Yes	
16	Paper Electrophoresis Unit	01	01	Yes	
17	Micro Centrifuge	01	01	Yes	
18	Incubator water bath	01	01	Yes	
19	Autoclave	01	01	Yes	
20	Refrigerator	01	01	Yes	
21	Filtration Assembly	01	01	Yes	
22	Digital pH meter	01	01	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	03	Yes	
2	Digital pH meter	01	03	Yes	
3	UV- Visible Spectrophotometer	01	03	Yes	
4	Flourimeter	01	01	Yes	
5	Digital Balance (1mg sensitivity)	01	02	Yes	
6	Nephelo Turbidity meter	01	01	Yes	
7	Flame Photometer	01	02	Yes	
8	Potentiometer	01	01	Yes	
9	Conductivity meter	01	01	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	01	Yes	
11	HPLC	01	01	Yes	
12	HPTLC (Desirable)	01	0	NA	

Signature of the Head of the Institution

Signature of the Inspectors

13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	0	NA	
14	Biochemistry Analyzer (Desirable)	01	0	NA	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	0	NA	
16	Deep Freezer (Desirable)	01	0	NA	
17	Ion- Exchanger	01	01	Yes	
18	Lyophilizer (Desirable)	01	01	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

<p>Observation of the Inspectors:</p> <p>Compliance of the last recommendations by Inspectors</p>
<p>Specific observations if not complied</p>

<p>. Signature of Inspectors:</p>	<p>1</p>

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors