

Tracking Number: SIF/2016/100118

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting
D Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-A)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the institution Royal College of Pharmacy & Health Sciences
 Complete postal address: Andhapasara Road,Berhampur - 760 002
 Telephone number with STD Code 0680 2260024
 Fax No 2260025
 Email drmurthyprn@yahoo.com
 Year of establishment 2002
 Status of the course conducting body Society

A - I.2

Name of the Society/Trust/Management Royal Educational and Research Society
 Address C/o Royal College of Pharmacy and Health Sciences, Andhapasara Road,
 Berhampur - 760 002, Dist. Ganjam, Odisha
 Telephone Number with STD Code 0680 2260024
 Fax No 2260025
 Email drmurthyprn@yahoo.com
 Website www.royalcollegeofpharmacy.com

A - I.3

Name of the person to be contacted by phone Prof P N Murthy
 Designation Director cum Principal
 Address Royal College of Pharmacy and Health Sciences, Andhapasara Road Berhampur -
 760 002, Dist. Ganjam, Odisha.
 STD Code 0680
 Telephone Number
 Office 2260024
 Residence 2260025
 Mobile 9437066025
 Fax No 2260025
 Email drmurthyprn@yahoo.com

A - I.4

Name of the Head of the Institution Prof P N Murthy
 Address Director-cum-Principal Royal College of Pharmacy and Health Sciences
 Andhapasara Road Berhampur - 760 002

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
D Pharm	2016-2017	Dtaft No172865	10/05/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
	2016-2017	Approved Letter No & Date	17-570/2016-PCI/21549-846 dtd. 07.08.2016	35678/H/ME-II-PH-8/2013 dated.	1679/OSBP dated	

D Pharm	NO & DATE		30.12.2013	31.12.2013	
	Approved Intake	60	60	60	
	Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seates	Remarks	
			Current Intake	Proposed increase in Intake
D Pharm	Yes	No	60	00

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:	Diploma Course
Name with Complete Postal address, telephone No. and STD Code.	The Member Secretary, Orissa State Board of Pharmacy, (Directorate of Drugs Control Bldg.), P.O. Mancheswar, Railway Colony, Bhubneshwar - 751 017 (Orissa).

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Prof P N Murthy

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	05 Years	38	
	PhD (Desirable)	Yes	02 Years		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
D Pharm	18/03/2016	No deficiencies	Yes	No

* Enclose Documents

B - I.3

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	No	Yes
Non-Teaching Staff	State Government	Yes	Yes	No	Yes

B - I.4

D Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	60	60
No. of Admissions	60	60	0
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

B - I.5

Academic information: Percentage of D Pharm results for the past three years:

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
D Pharm			70

Signature of the Head of the Institution

Signature of the Inspectors

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit (Yes/No)?	No
If no give reasons	No provision for NSS unit under Biju Patnaik University of Technology/OSBP , Orissa so far.
NSS Program Officer's Name	NA
Programme Conducted Details	NA
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/ Trust /Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	16599800.00	1.	Building	2984000.00	
3.	Library Fee	0.00	2.	Equipment	391696.00	
4.	Sports Fee	0.00	3.	Others	0.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	2198634.00	1.	Salary	12050215.00	
			2.	Maintenance Expenditure		
				i. College	805655.00	
				ii. Others	0.00	
			3.	University Fee	682100.00	
			4.	Apex Bodies Fee	360000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	4896864.00	
			8.	Misc. Expenditure	0.00	
	Total	18798434.00		Total	18794834.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

a. building		Own
b Land:		
c. Building		Own
i) Leased or own	Own	
Sale / Agreement deed (records to be enclosed)		--
i) Leased/Rented â€ (Record to be enclosed)		Enclosed
ii) If Own (Approved Building plan & sale deed to be enclosed)		Enclosed
d. Total Area of the college building in Sq.mts	Built up Area	6025
	Amenities and Circulation Area	2000

2. Class Rooms

Total Number of Class rooms provided					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm	02	2	90 sq. mts each	190	

[* To accommodate 60 students]

3. Laboratory requirement

Sl.No.	Infrastructure for	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area for D.Pharm Course	5	511	
2	Pharmaceutics	1	102	
3	Pharmaceutical Chemistry	1	102	
4	Physiology and Pharmacology	1	102	
5	Pharmacy Practice	1	102	
6	Pharmacognosy	1	102	
7	Animal House	1	80	
8	Preparation Room for each lab	1	10	
9	Area of the Machine Room	1	106	
10	Aseptic Room	1	25	
11	Store Room I	1	110	
12	Store Room II Inflammable chemicals	1	25	

Signature of the Head of the Institution

Signature of the Inspectors

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	20 Sq. mts	1	30	
2	Office - I (including confidential room)	01	40 Sq. mts	1	75	
3	Staff / Faculty Rooms for D. Pharm course	01	30 Sq. mts	20	195	
4	Library with computer and reprographic facilities	01	100 Sq. mts	1	165	
5	Museum	01	30 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
6	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	250	
7	Herbal Garden (Desirable)	01	Adequate Number of Medical Plants	1	500	

5. Student Facilities

Sl. No.	Name of Infrastructure	Requirements (in Number)	Requirements (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	40 Sq. mts	1	60	
2	Boy's Common Room (Essential)	01	40 Sq. mts	1	76	
3	Toilet Blocks for Girls	01	25 Sq. mts	3	36	
4	Toilet Blocks for Boys	01	25 Sq. mts	3	72	
5	Drinking Water facility - Water cooler (Essential)	01	--	4	4	

6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	2	1600	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	1350	
8	Power Backup Provision (Desirable)	01	--	1	5	
9	Canteen	01	100 sq mts.	1	100	

6. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	
Computer (Latest Configuration)	1 syste, for every 10 students (UG & PG)	83	83	
Printers	1 Printer for every 10 computers	8	8	
Xerox Machine	01	--	--	
Multi Media Projector	02	6	6	

7. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	Not essential	
Staff Quarters	6 x 80 Sq. mts	0	0	Not essential	
Parking Area fro staff and students		3	540		
Bank Extension Counter		0	0	Not essential	
Cooperative Stores		0	0	Not essential	
Guest House	80 Sq. mts	0	0	Not essential	
Transport Facility for students		0	0	College is in city	
Medical Facilities(First Aid)		1	10		

8.A. Library Books and Periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	75	750 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1537	7802	
2	Annual Addition of Books		75 books per year	75	250	
3	Periodicals Hard Copies/Online		06 National Journals Indian Journal of Pharmaceutical Sciences Indian Journal of Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS, MIMS Indian Journal of Experimental Biology.	53	53	
4	Library timings			9 am to 6 pm		

8.B.Subject wise Classification

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmaceutics 1	247	1537	

	Pharmaceutics I	291	1543
2	Pharmaceutical Chemistry 1	291	1543
3	Pharmacognosy	64	511
4	Biochemistry and Clinical Pathology	51	267
5	Human Anatomy and Physiology	42	275
6	Health Education and Community Pharmacy	25	199
7	Pharmaceutics II	145	725
8	Pharmaceutical Chemistry II	114	700
9	Pharmacology and Toxicology	97	536
10	Pharmaceutical Jurisprudence	31	292
11	Drug Store and Business Management	27	237
12	Hospital and Clinical Pharmacy	19	204

8.C.Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	D.Lib.	1	Available	
2	Library Attenders	10+2 / PUC	2	Available	

Note: The information provided will be assessed in giving the period of approval

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
D. Pharm	60:1	20:1	

2. Date of Commencement of session

Commencement	Completion
01/07/2016	30/05/2017

3. Vacation

	No of Days		No of Days
Summer :	50	Winter :	10

4. Total No. of working days

223

5. Time Table copy Enclosed

Yes

6. Whether the prescribed numbers of classes are being conductud as per PCI norms

I D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -I	75	85	100	96	25	32	
Pharmaceutics Chemistry - I	75	82	75	93	25	31	
Pharmacognosy	75	77	75	87	25	29	
Biochemistry and Clinical Pathology	50	66	75	75	25	25	
Human Anatomy and Physiology	75	75	50	78	25	26	
Health Education and Community Pharmacy	50	80	--	0	--	0	

II D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -II	75	57	100	51	25	17	
Pharmaceutics Chemistry - II	100	66	75	54	25	18	
Pharmacology and Toxicology	75	41	50	48	25	16	
Pharmaceutical Jurisprudence	50	48	--	0	--	0	
Drug Store and Business Management	75	57	--	0	--	0	
Hospital and Clinical Pharmacy	75	50	50	54	25	18	

7. Whether Internal Assessments are conducted periodically as per PCI norms

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8. Whether Evaluation of the internal assessments is Fair

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No of Candidates

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I D.Pharm	2.00	48.00	23.00	12.00	19.00	0.00	16.00	0.00	
II D.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

9. Work load of Faculty members for D. Pharm

S.No.	Name of Faculty	Subjects Taught	D. Pharm				Total Work Load	Remarks of the Inspectors	
			I D. Ph		II D. Ph				
			Th	Pr	Th	Pr			
1	Dr. Ajit Kumar Acharya	Physical Pharmacy I	0	0	0	0	0		
2	Dr. Anjan Kumar Mahapatra	Cosmetics Pharmaceutical Technology I	0	0	0	0	0		
3	Dr. Basanta Kumar Tosh	Pathophysiology of Common Diseases	0	0	0	0	0		
4	Dr. Ghanshyam Panigrahi	Human Anatomy and Physiology Pathophysiology of Common Diseases Pharmacology III	0	0	0	0	0		
5	Dr. Gourishyam Pasa	Basic Engineering I	0	0	0	0	0		
6	Dr. Iswori Prasad Padhy	Pharmacognosy	0	0	0	0	0		
7	Dr. Madhusnuti Khandai	Cosmetics Pharm Jurisprudence Pharmaceutics II	0	0	0	0	3	12	
8	Dr. P N Murthy	Pharmaceutical Technology I	0	0	0	0	0		
9	Dr. Prasanta Kumar Choudhury	Applied Microbiology Pharmaceutics	0	0	0	0	0		
10	Dr. Rajeshree Panigrahi	Human Anatomy and Physiology Pharmacology toxicology	3	9	0	0	2	3	12
11	Dr. Rashmi Ranjan Sarangi	B C C P Medicinal Chemistry Pharm Chem II	0	0	0	0	0	0	11
12	Dr. Sudhir Kumar Sahoo	Medicinal Chemistry Pharm Analysis Pharm Chemistry I	0	0	0	0	0	0	0
13	Dr. Susanta Kumar Panda	Environmental Science Pharm Chemistry I	0	0	0	0	0	0	0
14	Dr. Uma Shankar Mishra	Pharm Analysis	0	0	0	0	0	0	
15	Miss. Akhaiyaka Guru	Pharm Chem I	0	0	0	0	0	0	
16	Miss. Padmini Konhar	HCP HECP	0	0	3	9	0	0	12
17	Mr. Asit Baran Panigrahy	Pharm Chem II	0	0	2	9	0	0	11
18	Mr. Bichitrnanda Tripathy	Pharmacognosy Pharmacology toxicology	3	9	0	0	1	6	12
19	Mr. Chinmaya Mahapatra	Pharmaceutics1	0	0	0	0	0	0	0
20	Mr. Debasish Samantaray	Pharmaceutics I	0	0	0	0	0	0	0
21	Mr. Gourahari Panda	Pharmacognosy Remedial Biology	0	0	0	0	0	0	0
22	Mr. Harikrushna Sabat	Biochemistry	0	0	0	0	0	0	0
23	Mr. Manas Ranjan Behera	Pharmacognosy	0	0	0	0	0	0	0
24	Mr. Rakesh Ranjan Pradhan	DSBM Pharmaceutics I	0	0	3	0	0	0	3
25	Mr. Sagar Padhy	Environmental Science Pharm Chemistry Pharm Chemistry I Pharmacognosy	0	0	0	0	0	0	0
26	Mr. Santosh Patnaik	Pharm Analysis Pharm Analysis II Pharmacology	0	0	0	0	0	0	0
27	Mr. Soumya Ranjan Mishra	Pharmacognosy I	0	0	0	0	0	0	0
28	Mr. Sunil Kumar Dash	H A P	0	0	0	0	0	0	0
29	Mr. Tapan Kumar Nayak	Pharm Chem I Pharm Chem II	3	9	0	0	1	6	12
30	Mrs. Itishree Jogamaya Das								7
31	Mrs. Soudamini Mallick	Pharm Chemistry Pharm Chemistry II	0	0	0	0	0	0	0
32	Mrs. Venkatalakshmi Svamala V	Pharm Chemistry	0	0	0	0	0	0	0

Signature of the Head of the Institution

Signature of the Inspectors

**IV - PERSONNEL
TEACHING STAFF**

1. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the Faculty	Remarks of the Inspectors
					After UG In Years	After PG In Years			
1	Ajit Kumar Acharya	Associate Professor	B Pharm, M Pharm,	01/12/2009	7.3	13.6	10005		
2	Rashmi Ranjan Sarangi	Professor	B Pharm, M Pharm, PH.D,	01/12/2016	0.3	23.3	6497		
3	Madhusmriti Khandai	Associate Professor	M Pharm, B Pharm, PH.D,	01/12/2016	0.3	9.0	17795		
4	Rajashree Panigrahi	Associate Professor	M Pharm, B Pharm, PH.D,	01/12/2016	0.3	8.3	17780		
5	Soudamini Mallick	Asstt. Professor	B Pharm, M Pharm,	05/10/2009	7.5	2.1	18208		
6	Gourahari Panda	Asstt. Professor	M Pharm, B Pharm,	08/04/2010	7.0	2.2	3340		
7	Padmini Kanhar	Asstt. Professor	B Pharm, M Pharm,	06/01/2015	2.2	0.0	25159		
8	Tapan Kumar Nayak	Asstt. Professor	B Pharm, M Pharm,	29/12/2014	2.3	0.0	25868		
9	Sunil Kumar Dash	Lecturer	B Pharm,	01/01/2015	2.3	0.0	24408		
10	Manas Ranjan Behera	Lecturer	B Pharm,	01/01/2015	2.3	0.0	25312		
11	Harikrushna Sabat	Lecturer	B Pharm,	01/01/2015	2.3	0.0	25202		
12	Debasish Samantaray	Lecturer	B Pharm,	01/01/2015	2.3	0.0	25201		
13	Soumya Ranjan Mishra	Asstt. Professor	B Pharm, M Pharm,	01/01/2015	2.3	0.0	23014		
14	Venkatalakshmi Syamala V	Asstt. Professor	B Pharm, M Pharm,	01/01/2015	2.3	0.0	041117A1		
15	Santosh Patnaik	Asstt. Professor	B Pharm, M Pharm,	05/02/2015	2.2	1.0	27115		
16	Chinmaya Mahapatra	Asstt. Professor	B Pharm, M Pharm,	01/07/2015	1.8	0.0	21798		
17	Asit Baran Panigrahy	Asstt. Professor	B Pharm, M Pharm,	17/11/2015	1.4	0.0	24584		
18	Bichitrananda Tripathy	Asstt. Professor	M Pharm, B Pharm,	11/12/2015	1.3	13.0	12763		
19	Akhayaka Guru	Asstt. Professor	M Pharm, B Pharm,	16/12/2015	1.3	0.0	27107		
20	Rakesh Ranjan Pradhan	Asstt. Professor	B Pharm, M Pharm,	18/12/2015	1.3	0.0	24965		
21	Itishree Jogamaya Das	Asstt. Professor	B Pharm, M Pharm,	18/12/2015	1.3	3.9	18203		

2. Qualification and Number of Staff Members

Number of staff members required: 07

Qualification							
B Pharm		M Pharm		PhD		Others	
58		50		19		4	Part Time

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
Not Applicable (The College is only 14 year old)	Duration of 15 year and above	
Prof. P.N. Murthy, Dr. Susant Kumar Panda, Dr Sudhir Kumar Sahoo.	Duration of 10 year and above	10
Dr. B.K. Tosh, Dr. Uma Shankar Mishra, Dr. Iswori Prasad Pady, Dr. Anjan Kumar Mahapatra, Mr. Ajit Kumar Acharya, Dr. Rashmi Ranjan Sarangi, Dr. Prasanta Kumar Choudhury, Dr.Ghanashyam Panigrahi, Dr. Gourishyam Pasa, Dr. Madhusmriti Khandai, Dr. Rajashree Panigrahi, Ms. Soudaminini Mallick, Ms. Chandramukhi Sunita Panda, Mr. Gourahari Panda	Duration of 5 year and above	46.66
Mr. Tapan Kumar Nayak, Ms. Padmini Kanhar, Mrs. Lucy Mohapatra, Mr. Santosh Kumar Patnaik, Mr. Sagar Pady, Mr. S.R. Mishra, Mrs. Venkatalakshmi Syamala V, Mr. Asit Baran Panigrahi, Mr. Bichitra Nanda Tripathy, Mrs. Itishree Jogamaya Das, Mr. Rakesh Ranjan Pradhan, Miss. Akhayaka Guru, Mr. Chinmaya Kumar Mahapatra	Less than 5 years	43.33

4. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Prof. P.N. Murthy, Prof. Susant Kumar Panda, Prof. B.K. Tosh, Dr Sudhir Kumar Sahoo, Prof. Uma Shankar Mishra, Prof. Iswori Prasad Pady, Mr. Ajit Kumar Acharya, Dr. Rashmi Ranjan Sarangi, Dr. Prasanta Kumar Choudhury, Dr.Ghanashyam Panigrahi, Dr. Gourishyam Pasa, Dr. Madhusmriti Khandai, Dr. Rajashree Panigrahi, Ms. Soudaminini Mallick, Ms. Chandramukhi Sunita Panda, Mr. Gourahari Panda, Ms. Padmini Kanhar, Mr. Tapan Kumar Nayak, Mrs. Luch Mohapa, Mr. Santosh Patnaik, Mr. Asit Baran Panigrahi	% of faculty retained in last 3 yrs	Yes	No	No	No

5. Number of Non-teaching staff available for D. Pharm course for intake of 60 students:

SI No.	Designation	Required Number	Required Qualification	Av available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	02	D. Pharm	6 D Pharm CPLT	
2	Laboratory Assistants/ Attenders	04	SSLC	10 Under Matriculate	
3	Office Superintendent	1	Degree	1 BA Hons B Ed	
4	Accountant cum Clark	1	Degree	1 B Com	
5	Store keeper	1	D. Pharm	1 BA	
6	Computer Data Operator	1	10+2 with computer training	1 Dip in Electronics	
7	Peon	2	SSLC	8 Under Matriculate	
8	Cleaning personnel	04	---	4 Under Matric	
9	Gardener	01	---	1 Under Matric	

6. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank AC No	PAN No	EPF AC No	Total	Signature
										PT	TDS	EPF					
1	P N Murthy	MPharm, Ph.D, B Pharm, D. Sc.,	Principal/Director	53508	12000	15290	6551	0	3000	300	7000	1800	04-00045491	AGYPMB265B	1021501	90349	
2	Uma Shankar Mshra	PHD, MPharm, B Pharm, D. Sc.,	Professor	43216	10000	6474	5322	0	0	300	3600	1800	0100267395	ADEPM0621Q	OR/10215/72	65012	
3	Susanta Kumar Panda	MPharm, PHD, B Pharm,	Professor	43000	10000	6872	5300	0	2000	300	5000	1800	0400045516	AGJPP 8269 M	OR/10215/04	67172	
4	Sudhir Kumar Sahoo	B Pharm, PHD, M Pharm,	Professor	37400	10000	2437	2845	0	0	300	300	1800	0400045534	AZCPS5580N	OR/10215/09	52682	
5	Ajit Kumar Acharya	B Pharm, MPharm,	Associate Professor	33914	8000	653	2318	0	0	300	1500	1800	0100027826	AHJPA7273M	OR/10215/94	44885	
6	Rashmi Ranjan Sarangi	B Pharm, MPharm, PHD,	Professor	32020	8000	622	1672	0	1000	300	1250	1800	0400045631	AQLPS4822B	OR/10215/63	43314	
7	Prasanta Kumar Choudhury	MPharm, B Pharm, PHD,	Associate Professor	23588	8000	2532	2559	0	0	300	0	1800	0400046083	AIZPC7091C	OR/10215/73	36679	
8	Basanta Kumar Tosh	B Pharm, MPharm, PHD,	Professor	40244	10000	928	4030	0	0	200	0	1800	0400047462	ABDPT9197K	OR/10215/02	55202	
9	Ghanshyam Panigrahi	MPharm, B Pharm, PHD,	Associate Professor	23588	8000	2532	2559	0	0	300	0	1800	0400046108	AQNPP0988K	OR/10215/75	36679	
10	Madhusnuti Khandai	MPharm, B Pharm, PHD,	Associate Professor	19301	6000	3319	2503	0	0	125	0	1800	0400046773	BETPK8912B	OR/10215/103	30853	
11	Soudamini Mellick	B Pharm, MPharm,	Asstt. Professor	17583	6000	1368	860	0	0	125	0	1800	0400047392	BBIPM2147N	OR/10215/113	25811	
12	Gourahari Panda	MPharm, B Pharm,	Asstt. Professor	17583	6000	2967	2358	0	0	125	0	1800	0400046232	AGJPP8283F	OR/10215/84	28908	
13	Rajeshree Panigrahi	MPharm, B Pharm, PHD,	Associate Professor	19031	6000	2995	2503	0	0	125	0	1800	0400046755	AYUPP2664B	OR/10215/105	31279	
14	Gourishyam Pasa	MPharm, B Pharm, PHD,	Associate Professor	23588	8000	2532	2559	0	0	125	0	1800	0400046144	AUOPP9374N	OR/10215/82	36679	
15	Iswori Prasad Padhy	MPharm, PHD, B Pharm,	Professor	33000	10000	665	2662	0	0	200	0	1800	0400047213	AHCFP8274G	OR/10215/111	46327	
16	Sagar Padhy	B Pharm, MPharm,	Asstt. Professor	17472	0	6000	0	0	0	125	0	1800	30150217203	BDPPP8069A	OR/10215/128	23472	
17	Padmini Konhar	B Pharm, MPharm,	Asstt. Professor	17472	0	0	0	0	0	125	0	1800	0400001500002583	BLLK0987P	OR/10215/126	17472	
18	Santosh Patnaik	B Pharm, MPharm,	Asstt. Professor	17472	0	0	0	0	0	0	0	1800	1271000400052154	BKYP3103Q	OR/10215/129	17472	
19	Tapen Kumar Nayak	B Pharm, MPharm,	Asstt. Professor	17472	0	0	0	0	0	0	0	1800	4794001500001760	AAPNE3876O	OR/10215/125	17472	
20	Sunil Kumar Dash	B Pharm,	Lecturer	10000	0	0	0	0	0	0	0	1200	515110110000315	AISPD0269K	OR/10215/144	10000	
21	Manas Ranjan Behera	B Pharm,	Lecturer	10000	0	0	0	0	0	0	0	1200	25851050000132	ASDRM0256K	OR/10215/144	10000	
22	Harikrushna Sabat	B Pharm,	Lecturer	10000	0	0	0	0	0	0	0	1200	31833172202	AERFH3453S	OR/10215/143	10000	
23	Sounya Ranjan Mshra	B Pharm, MPharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	30826038397	ASEDS3456U	OR/10215/140	15600	
24	Venkatalakshmi Syamala V	B Pharm, MPharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	184001000000419	AERFV2876F	OR/10215/139	15600	
25	Debasish Samantaray	B Pharm,	Lecturer	10000	0	0	0	0	0	0	0	1200	20030972493	ADFGD3245G	OR/10215/142	10000	
26	Anjan Kumar Mahapatra	B Pharm, MPharm, PHD,	Professor	35475	8000	785	2954	0	0	0	0	1800	1271000400045613	ADFPM1717D	OR/10215/129	47214	
27	Chinmaya Mahapatra	B Pharm, MPharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	31880694812	AWIFM1968P	OR/10215/138	15600	
28	Rakesh Ranjan Pradhan	B Pharm, MPharm,	Asstt. Professor	10000	0	0	0	0	0	0	0	1200	12710004500046895	BLGPP0616K	OR/10215/136	10000	
29	Asit Baran Panigrahy	B Pharm, MPharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	1271000400045777	axzpp6583b	OR/10215/133	15600	
30	Akhayika Guru	MPharm, B Pharm,	Asstt. Professor	10000	0	0	0	0	0	0	0	1200	1271000400042531	BIOPG4536Q	OR/10215/135	10000	
31	Bichitrnanda Tripathy	MPharm, B Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	11342759274	AJRPT6521H	OR/10215/134	15600	
32	Itishree Jogamaya Das	B Pharm, MPharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	1800	12710004000425896	AOZPD4338R	OR/10215/137	15600	

7. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

8. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

9. Scope for the promotion for faculty: Promotions

Yes No

10. Gratuity Provided

Yes No

11. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	DOJ	Experience
Ajit Kumar Panda	Laboratory Technician	D Pharm CPLT	01/09/2003	13 years
Ch. Surendra Patro	Laboratory Technician	D Pharm BSc	08/01/2004	12 y 8 months
Simanchal Swain	Laboratory Technician	D Pharm BSc M Sc	01/10/2004	10 y 11 months
A. Siva Prasad	Laboratory Technician	D Pharm	10/03/2006	10 yrs 5 months
T. Srinivasa Rao	Laboratory Technician	P U C	12/12/2007	8 yrs 8 months
Suresh Kumar Panda	Laboratory Technician	D Pharm	19/07/2010	6 years
Rabindra Achary	Computer Data Operator	Dip in Electronics	17/10/2007	8 yrs 10 months
Bh. Narayana Murty	Office Superintendent	BA Hons B Ed	01/12/2002	20 yrs 3 mnths
I. Rajeshwara Rao	Accountant	B Com	01/04/2004	12 yrs 4 months
T.V. Babujee	First Division Assistant	M Com	15/12/2005	10 yrs 8 months
S.B. Nahak	Store keeper	BA	01/09/2005	10 yrs 11 months
Malli Sahu	Laboratory Assistants	Under Matriculate	01/11/2002	13 yrs 10 months
Rajendra Sahu	Laboratory Assistants	Under Matric	01/10/2003	12 yrs 11months

Susant Kumar Pattnaik	Laboratory Assistants	10th Class	01/03/2004	12 yrs 5 months
Uttam Kumar Sahu	Laboratory Assistants	10 th Class ITI	01/11/2004	11 yrs 9 months
Ratnakar Behera	Laboratory Assistants	10th Class	18/11/2004	11 yrs 9 months
Chandan Bisoyi	Laboratory Assistants	Under Matric	07/07/2005	11 years
Purendra Majhi	Laboratory Assistants	10th Class	12/07/2005	11 years
Haris Chandra Pradhan	Laboratory Assistants	Under Matric	01/09/2005	11 Years
V. Eswar Rao	Laboratory Assistants	10th Class	02/04/2007	9 yrs 5 months
T. Kameswar Patro	Laboratory Assistants	Under Matric	01/08/2007	9 yrs 1 month
Pratap Kumar Nayak	Cleaning personnel	Under Matric	01/12/2004	11 years 9 months
Maheswar Mudingia	Cleaning personnel	Under Matric	17/03/2005	11 yrs 5 months
Santanu Kumar Nayak	Cleaning personnel	Under Matric	02/04/2007	9 yrs 5 months
Santosh Nayak	Cleaning personnel	Under Matric	03/11/2007	8 years 10 months
Ramahari Majhi	Gardener	Under Matric	29/07/2009	7 yrs 1 month
Y. Durga Prasad Rao	Administrative Officer	Matriculation	04/11/2004	11 yrs 10 months
Narasinga Panda	Second Division Assistant	BA	29/02/2008	8 yrs 6 months
Ananta Kumar Nayak	Peon	Under Matriculate	01/08/2004	12 years
Jagannath Nayak	Peon	Undermatriculate	01/11/2004	11 yrs 10 months
Debendra Das	Peon	10th class	07/06/2008	8 yrs 2 months
Jogabandhu Nayak	Peon	Undermatric	23/07/2008	8 yrs 1 month
Godadhar Gouda	Peon	10th Class	01/07/2009	7 yrs 2 months
T Lakshmi	Peon	Under Matriculate	01/08/2014	2 years 1 month
Jatia Gouda	Peon	Under Matriculate	01/08/2014	2 year 1 month
P Aruna Kumari	Typist	BA	01/08/2007	9 years 1 month
BALAKRISHNA HOTTA	Peon	10th Class	01/07/2011	5 years 2 months
CHITARANJAN DAS	Librarian	Mlib I Sc MSc	09/10/2015	8 years 7 months

12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)		Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

PART - VI

Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for the previous year to be enclosed)

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
20000000	15000000	5000000	17000000	13000000	4000000	15000000	13000000	2200000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks of the Inspectors*
Chemicals	200000	51000	Chemicals	250000	35935	Chemicals	250000	13506	
Glassware	100000	19000	Glassware	100000	9220	Glassware	1000000	8704	

Equipment	950000	1000000	Equipment	339493	500000	Equipment	194220	500000	
Books	200000	41000	Books	200000	63703	Books	200000	9578	
Journals	100000	20500	Journals	100000	8766	Journals	100000	2451	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for D Pharm

Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	5	5	Yes	
2	Conical Percolator	5	20	Yes	
3	Tincture Press	1	1	Yes	
4	Hand Grinding Mill	1	5	Yes	
5	Disintegrator	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Hand operated Tablet machine	1	3	Yes	
8	Tablet Coating Pan unit with hot air blower laboratory size	1	1	Yes	
9	Polishing pan laboratory size	1	1	Yes	
10	Monsanto's hardness tester	1	3	Yes	
11	Pfizer type hardness tester	1	3	Yes	
12	Tablet disintegration test apparatus IP	1	2	Yes	
13	Tablet dissolution test apparatus IP	1	2	Yes	
14	Granulating sieve set	10	20	Yes	
15	Tablet counter – small size	5	5	Yes	
16	Friability tester	1	1	Yes	
17	Collapsible tube – Filling and sealing equipment	1	2	Yes	
18	Capsule filling machine – Lab size	1	2	Yes	
19	Digital balance	1	5	Yes	
20	Distillation unit for distilled water	2	5	Yes	
21	Deionisation unit	1	1	Yes	
22	Glass distillation unit for water for injection	1	2	Yes	
23	Ampoule washing machine	1	1	Yes	
24	Ampoule filling and sealing machine	1	1	Yes	
25	Sintered glass filters for bacteria proof filtration (four different grades)	0	20	Yes	
26	Millipore filter (3 grades)	0	3	Yes	
27	Autoclave	1	2	Yes	
28	Hot air sterilizer	1	2	Yes	
29	Incubator	1	2	Yes	
30	Aseptic cabinet	1	2	Yes	
31	Ampoule clarity test equipment	1	2	Yes	
32	Blender	1	2	Yes	
33	Sieves set (Pharmacopoeial standard)	2	10	Yes	
34	Lab Centrifuge	1	2	Yes	
35	Ointment slab	0	40	Yes	
36	Ointment spatula	0	40	Yes	
37	Pestle and mortar porcelain	0	30	Yes	
38	Pestle and mortar glass	0	30	Yes	
39	Suppository moulds of three sizes	0	30	Yes	
40	Refrigerator	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Refractometer	1	1	Yes	
2	Polarimeter	1	2	Yes	
3	Photoelectric colorimeter	1	1	Yes	
4	Ph meter	1	2	Yes	
5	Atomic model set	2	10	Yes	
6	Electronic balance	1	10	Yes	
7	Periodic table chart	0	2	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Physiology & Pharmacology Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Haemoglobinometer	20	20	Yes	
2	Haemocytometer	10	10	Yes	
3	Student's organ bath	1	5	Yes	
4	Sherrington's rotating drum	1	20	Yes	
5	Frog board	0	20	Yes	
6	Tray (dissection)	0	20	Yes	

7	Frontal writing lever	0	25	Yes
8	Aeration tube	0	20	Yes
9	Telethermometer	1	1	Yes
10	Pole climbing apparatus	1	1	Yes
11	Histamine chamber	1	1	Yes
12	Simple lever	0	25	Yes
13	Sterling heart lever	0	30	Yes
14	Aerator	0	20	Yes
15	Histological Slides	0	50	Yes
16	Sphygmomanometer (B.P. apparatus)	5	5	Yes
17	Stethoscope	5	5	Yes
18	First aid equipment	0	5	Yes
19	Contraceptive device	0	5	Yes
20	Dissecting (surgical) instruments	0	20	Yes
21	Balance for weighing small Animals	1	1	Yes
22	Kymograph paper	0	2	Yes
23	Actophotometer	1	1	Yes
24	Analgesiometer	1	1	Yes
25	Thermometer	0	30	Yes
26	Plastic animal cage	0	10	Yes
27	Double unit organ bath with thermostat	1	1	Yes
28	Refrigerator	1	1	Yes
29	Digital balance	1	1	Yes
30	Charts	0	30	Yes
31	Human skeleton	1	2	Yes
32	Anatomical specimen (Heart, brain, eye, ear, reproductive system etc.,)	0	10	Yes
33	Electro-convulsimeter	1	1	Yes
34	Stop watch	0	10	Yes
35	Clamp, boss heads, screw clips	0	50	Yes
36	Syme's Cannula	0	20	Yes

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacognosy Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Projection Microscope	1	2	Yes	
2	Charts (different types)	0	100	Yes	
3	Models (different types)	0	50	Yes	
4	Permanent Slides	0	200	Yes	
5	Slides and Cover Slips	0	200	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacy Practice Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	20	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	0	50	Yes	
4	Watch glass	0	30	Yes	
5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	10	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	5	Yes	
12	Sintered glass funnel with complete filtering assemble	0	10	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	20	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	2	Yes	
16	Oven	1	2	Yes	
17	Surgical dressing	0	5	Yes	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Head of the Institution

Signature of the Inspectors

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Compliance of the last recommendations by inspectors

Specific observations if not compiled

Signature of Inspectors:	1.
	2.

- Note:**
1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
 2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors

Close Window